

CURRICULUM AND QUALITY COMMITTEE

TERMS OF REFERENCE APPROVED BY THE BOARD 31 OCTOBER 2022

1. PURPOSE

To advise the Governing Body and provide it with assurance on the relevance and quality of the College's educational provision at all levels including:

c) Learning, teaching and assessment

Receive and consider reports on the quality of learning, teaching and assessment across the College, including where appropriate external validation of the judgements made

d) Outcomes

Receive and consider reports on outcomes for students, including attendance, retention, progress towards course objectives,

3. MEMBERSHIP

- a) The membership of the Committee shall comprise at least six and not more than eight members of the Governing Body to include the Principal, one Staff Governor and two Student Governors.
- b) The Governing Body may appoint additional members with specific experience as it thinks appropriate. Additional members need not be members of the Governing Body.
- c) No meeting of the Committee will be quorate unless:
 - i. at least three members are present;
 - ii. at least 40 per cent of members are present; and
 - iii. members of the Governing Body constitute a majority of the members present.

4. OFFICERS OF THE COMMITTEE

- a) The Committee shall elect as its Chair an external governor who is a member of the Committee.
- b) The Clerk to the Governing Body shall be Clerk to the Committee.

5. ATTENDANCE AT MEETINGS

The Committee shall have the power to invite such other persons to attend meetings as may be desirable and necessary.