

ROLE DESCRIPTION AND CRITERIA FOR APPOINTMENT – STAFF GOVERNOR	
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PURPOSE OF THE ROLE

3. Attending at least some of the public and private events at which important stakeholders are present.
4. Serving on the Governing Body's People Committee and one other committee – normally either the Curriculum and Quality Committee or the Finance, Resources and Sustainability Committee. Committees generally meet up to four times a year.

We estimate that the time commitment required of a staff governor is approximately ten hours a month. This includes an allowance of one hour's preparation time (on average) for each hour that the governor is expected to spend in a Board or committee meeting, but does not include the time spent travelling to and from meetings or events.

CRITERIA FOR APPOINTMENT

As staff governors are appointed following election by other members of staff, it is not appropriate to set out selection criteria.

By law, however, only staff members who are eligible for appointment as charity trustees can be appointed as staff governors. This excludes anyone who:

- has been disqualified as a company director;
- has an unspent conviction for an offence involving dishonesty or deception (such as fraud);
- is an undischarged bankrupt or has a current composition or arrangement including an individual voluntary arrangement (IVA) with their creditors; or
- has been removed as a trustee of any charity by the Charity Commission or a court because of misconduct or mismanagement.

In addition, only employed members of College staff who are contracted to work for more than ninety hours in the current academic year are eligible to stand, to nominate or second a candidate or to vote in staff governor elections.

Candidates and electors may also wish to bear in mind that successful staff governors normally share the following characteristics:

1. They are able to attend at least 80 per cent of board and committee meetings, and to participate in other College events and undertake professional development as required.
2. They are passionate about education and the difference that it can make to individuals and communities
3. They are effective communicators, able to support, encourage, challenge and persuade colleagues and stakeholders
4. They are able to analyse and understand complex problems from a variety of different points of view
5. They are able to empathise with staff working in different areas and at different levels across the College
6. They are committed to Morley College London's vision and values

OTHER INFORMATION

An appointment as a governor of Morley College London is a public appointment. All governors are required to abide by the Governing Body's Code of Conduct, which is based on the seven principles of public life (the 'Nolan' principles): selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

All governors, including staff and student governors, work on a voluntary basis. The College meets reasonable out-of-pocket expenses (such as travel expenses) incurred by governors in the performance of their duties.

Staff governors share in the collective responsibility of the Governing Body on an equal footing with all other governors. They participate in all discussions, subject to some restrictions where the positions of individual members of staff are under consideration.

Each governor is appointed for a term of up to fo